

## How to Add Courses Paired with Labs to Your Shopping Cart

Explanation: Some science courses have a lab that accompanies the lecture. There are two ways these labs can be paired with lectures:

- i. Lecture and Lab share the same course number.
- ii. Lecture and Lab have different course numbers.

### Example 1:

Biology 106 is a course whose lecture and lab sections share the same course number.

The screenshot displays the 'Shopping Cart' page of The Catholic University of America's online system. The page is titled 'Shopping Cart' and 'Enter Search Criteria'. It features a search form for finding classes. The search criteria are: Course Subject: Biology, Course Number: is exactly 106, and Course Career: Undergraduate. There are also checkboxes for 'Show Open Classes Only' and 'Open Entry/Exit Classes Only'. The page includes a navigation menu on the left and a top header with the university logo and name.

**The Catholic University of America**  
*Cardinal Station*

Home | Add to Favorites | Sign out

Search Plan Enroll My Academics  
my planner shopping cart course history

### Shopping Cart

#### Enter Search Criteria

##### Search for Classes

The Catholic Univ of America | Spring 2014

Select at least 2 search criteria. Click Search to view your search results.

**Class Search**

Course Subject: Biology  
Course Number: is exactly 106  
Course Career: Undergraduate

Show Open Classes Only  
 Open Entry/Exit Classes Only

**Additional Search Criteria**

[Return to Shopping Cart](#) CLEAR SEARCH

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- Menu -

Search:

- My Favorites
- Faculty Self-Service
- Student Self-Service
- Employee Self-Service
- CUA Custom
- Self Service
- Class Search / Browse Catalog

- Student Center

- Faculty Center
- Change My Password

The following classes match your search criteria Course Subject: **Biology**, Course Number is exactly **106**, Course Career: **Undergraduate**, Show Open Classes Only: **Yes**

[Return to Shopping Cart](#)

Open  Closed

BIOL 106 - Mechanisms of Life II

Section [01-LEC\(3092\)](#) Status

Session Regular

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 12:40PM - 1:30PM	Maloney 175	John Euster Golin	01/13/2014 - 05/10/2014

Section [32-LAB\(3103\)](#) Status

Session Regular

Days & Times	Room	Instructor	Meeting Dates
We 2:10PM - 4:40PM	Nursing-Biology 157	Ayca Akal-Strader, Venigalla B. Rao	01/13/2014 - 05/10/2014

- Notice that the lecture section is identified by the letters “LEC” in the blue section hyperlink.
- The lab is identified with the letters “LAB.”

Adding the course:

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- Menu -

Search:

- My Favorites
- Faculty Self-Service
- Student Self-Service
- Employee Self-Service
- CUA Custom
- Self Service
- Class Search / Browse Catalog

- Student Center

- Faculty Center
- Change My Password

The following classes match your search criteria Course Subject: **Biology**, Course Number is exactly **106**, Course Career: **Undergraduate**, Show Open Classes Only: **Yes**

[Return to Shopping Cart](#)

Open  Closed

BIOL 106 - Mechanisms of Life II

Section [01-LEC\(3092\)](#) Status

Session Regular

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 12:40PM - 1:30PM	Maloney 175	John Euster Golin	01/13/2014 - 05/10/2014

Section [32-LAB\(3103\)](#) Status

Session Regular

Days & Times	Room	Instructor	Meeting Dates
We 2:10PM - 4:40PM	Nursing-Biology 157	Ayca Akal-Strader, Venigalla B. Rao	01/13/2014 - 05/10/2014

1. Select the Lecture section you prefer.

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Search: [ ]

My Favorites  
Faculty Self-Service  
Student Self-Service  
Employee Self-Service  
CUA Custom  
Self Service  
Class Search / Browse Catalog

Student Center  
Faculty Center  
Change My Password

Search Plan Enroll My Academics

my planner shopping cart course history

### Shopping Cart

1 2 3

#### 1. Select classes to add - Related Class Sections

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#### BIOL 106 - Mechanisms of Life II

Lecture selected: Section 01  
MoWeFr 12:40PM - 1:30PM Maloney 175

Open Closed Wait List

Select Laboratory section (Required):

Class Nbr	Section	Schedule	Room	Instructor	Status
3102	31	Tu 2:10PM - 4:40PM	Nursing-Biology 157	A. Akal-Strader, V. Rao	<input type="checkbox"/>
3103	32	We 2:10PM - 4:40PM	Nursing-Biology 157	A. Akal-Strader, V. Rao	<input checked="" type="checkbox"/>

View All Sections First 1-2 of 2 Last

CANCEL NEXT

Search Plan Enroll My Academics

My Planner Shopping Cart Course History

no to...

2. Select the lab section you prefer on the next screen.
3. Click the "Next" button.

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Home | Add to Favorites | Sign out

- Menu -

Search: [ ]

My Favorites  
Faculty Self-Service  
Student Self-Service  
Employee Self-Service  
CUA Custom  
Self Service  
Class Search / Browse Catalog

Student Center  
Faculty Center  
Change My Password

Shopping Cart

1 2 3

#### 1. Select classes to add - Enrollment Preferences

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#### BIOL 106 - Mechanisms of Life II

Class Preferences

BIOL 106-01 Lecture Open Wait List  Wait list if class is full

BIOL 106-32 Laboratory Open Grading Graduate in UG

Units 4.00

Session Regular Academic Session  
Career Undergraduate

CANCEL NEXT

Section	Component	Days & Times	Room	Instructor	Start/End Date
01	Lecture	MoWeFr 12:40PM - 1:30PM	Maloney 175	John Euster Golin	01/13/2014 - 05/10/2014
32	Laboratory	We 2:10PM - 4:40PM	Nursing-Biology 157	Ayca Akal-Strader, Venigalla B. Rao	01/13/2014 - 05/10/2014

NOTES

Class Notes For Biology and Premed Concentrators

4. Check the "Wait list of class is full" box.
5. Click "Next."

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Search:

- My Favorites
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- Student Self-Service
- Employee Self-Service
- CUA Custom
- Self Service
- Class Search / Browse Catalog
- Student Center**
- Faculty Center
- Change My Password

### Shopping Cart

#### Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

BIOL 106 has been added to your Shopping Cart.

Spring 2014 | Graduate | The Catholic Univ of America [change term](#) [buy my books](#)

Open  Closed  Wait List

Add to Cart:		Spring 2014 Shopping Cart					
Enter Class Nbr	Select	Class	Days/Times	Room	Instructor	Units	Status
<input type="text"/> <a href="#">enter</a>	<input type="checkbox"/>	<a href="#">BIOL 106-01 (3092)</a>	MoWeFr 12:40PM - 1:30PM	Maloney 175	J. Golin	4.00	
<a href="#">Find Classes</a>	<input type="checkbox"/>	BIOL 106-32 (3103)	We 2:10PM - 4:40PM	Nursing-Biology 157	A. Akal-Strader, V. Rao		

[search](#)

for selected: [delete](#) [validate](#) [enroll](#)

**My Spring 2014 Class Schedule**

Enrolled  Dropped  Wait Listed

6. Your Biology 106 Lecture section and Lab section will appear in your shopping cart.

## Example 2:

Chemistry 109/119 is an example of a course whose lecture and lab components have individual course numbers. You will know when a science course has a lecture and lab with separate course numbers when looking at the course recommendations for your major.

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Home | Add to Favorites | Sign out

- Menu -

Search: [input] [go]

- My Favorites
- Faculty Self-Service
- Student Self-Service
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- CUA Custom
- Self Service
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### Shopping Cart

#### Enter Search Criteria

##### Search for Classes

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Select at least 2 search criteria. Click Search to view your search results.

▼ Class Search

Course Subject: Chemistry

Course Number: is exactly 109

Course Career: Undergraduate

Show Open Classes Only  
 Open Entry/Exit Classes Only

▶ Additional Search Criteria

[Return to Shopping Cart](#) [CLEAR] [SEARCH]

## Adding the Class:

1. Search for first Chemistry class. We'll start with Chemistry 109.

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Home | Add to Favorites | Sign out

- Menu -

Search: [input] [go]

- My Favorites
- Faculty Self-Service
- Student Self-Service
- Employee Self-Service
- CUA Custom
- Self Service
- Class Search / Browse Catalog
- Student Center**
- Faculty Center
- Change My Password

The following classes match your search criteria Course Subject: **Chemistry**, Course Number is exactly '109', Course Career: **Undergraduate**, Show Open Classes Only: **Yes**

[Return to Shopping Cart](#) [PRINT] [NEW SEARCH] [MODIFY SEARCH]

[Open] [Closed] [Wait List]

▼ CHEM 109 - General, Organic, and Biochemistry for the Health Sciences

Section 01-LEC(3380) Status ● [select class](#)

Session	Regular	Days & Times	Room	Instructor	Meeting Dates
[B]		MoWeFr 2:10PM - 3:00PM	Hannan 106	Gregory Miller	01/13/2014 - 05/10/2014
		Fr 3:40PM - 4:30PM	Hannan 106	Staff	01/13/2014 - 05/10/2014

[PRINT] [NEW SEARCH] [MODIFY SEARCH]

2. Select the section that you prefer.

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Home | Add to Favorites | Sign out

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### Shopping Cart

1. Select classes to add - Enrollment Preferences

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#### CHEM 109 - Health Sciences Chemistry

Class Preferences

CHEM 109-01 Lecture ● Open Wait List  Wait list if class is full

Grading Graduate in UG

Session Regular Academic Session Units 3.00

Career Undergraduate

Enrollment Information

- Requires concurrent enrollment in CHEM 119

CANCEL NEXT

Section	Component	Days & Times	Room	Instructor	Start/End Date
01	Lecture	MoWeFr 2:10PM - 3:00PM	Hannan 106	Gregory Miller	01/13/2014 - 05/10/2014
		Fr 3:40PM - 4:30PM	Hannan 106	Staff	01/13/2014 - 05/10/2014

- Notice that Chem 109 requires concurrent enrollment in Chem 119.
- Check the "Wait list if class is full" box and click "Next."

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Home | Add to Favorites | Sign out

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### Shopping Cart

#### Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

✔ CHEM 109 has been added to your Shopping Cart.

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● Open ■ Closed ▲ Wait List

Add to Cart:  
Enter Class Nbr  [enter](#)

Find Classes  
 Class Search  My Planner [search](#)

Select	Class	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	CHEM 109-01 (3380)	MoWeFr 2:10PM - 3:00PM Fr 3:40PM - 4:30PM	Hannan 106 Hannan 106	G. Miller	3.00	<span style="color: green;">●</span>

for selected: [delete](#) [validate](#) [enroll](#)

- Chemistry 109 should now appear in your shopping cart.
- Now you must add the lab (Chem 119).

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Search:

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- Class Search / Browse Catalog
- Student Center**
- Faculty Center
- Change My Password

Search Plan Enroll My Academics

my planner shopping cart course history

### Shopping Cart

#### Enter Search Criteria

**Search for Classes**

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Select at least 2 search criteria. Click Search to view your search results.

**Class Search**

Course Subject: Chemistry

Course Number: is exactly 119

Course Career: Undergraduate

Show Open Classes Only  
 Open Entry/Exit Classes Only

**Additional Search Criteria**

[Return to Shopping Cart](#) CLEAR SEARCH

1. Search for Chemistry 119.

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Home | Add to Favorites | Sign out

- Menu -

Search:

- My Favorites
- Faculty Self-Service
- Student Self-Service
- Employee Self-Service
- CUA Custom
- Self Service
- Class Search / Browse Catalog
- Student Center**
- Faculty Center
- Change My Password

[Return to Shopping Cart](#) PRINT NEW SEARCH MODIFY SEARCH

Open  Closed  Wait List

**CHEM 119 - General, Organic and Biochemistry for Health Sciences Laboratory**

Section [01-LAB\(3381\)](#) Status  [select class](#)

Session Regular

Days & Times	Room	Instructor	Meeting Dates
We 3:10PM - 4:00PM	Maloney 175	Gregory Miller	01/13/2014 - 05/10/2014
We 4:00PM - 6:00PM	No Classroom Assigned	Gregory Miller	01/13/2014 - 05/10/2014

PRINT NEW SEARCH MODIFY SEARCH

2. Select the lab section that you prefer.

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Search:

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Self Service  
Class Search / Browse Catalog

Student Center  
Faculty Center  
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Search Plan Enroll My Academics  
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### Shopping Cart

1. Select classes to add - Enrollment Preferences

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#### CHEM 119 - Health Sciences Chem Lab

**Class Preferences**

CHEM 119-01    Laboratory  Open    Wait List     Wait list if class is full

Grading    Graduate in UG

Session    Regular Academic Session

Career    Undergraduate    Units    1.00

CANCEL    NEXT

Section	Component	Days & Times	Room	Instructor	Start/End Date
01	Laboratory	We 3:10PM - 4:00PM	Maloney 175	Gregory Miller	01/13/2014 - 05/10/2014
		We 4:00PM - 6:00PM	No Classroom Assigned	Gregory Miller	01/13/2014 - 05/10/2014

3. Check the "Wait list if class is full" box.
4. Click "Next."

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Class Search / Browse Catalog

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### Shopping Cart

#### Add Classes to Shopping Cart

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CHEM 119 has been added to your Shopping Cart.

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Open     Closed     Wait List

**Add to Cart:**

Enter Class Nbr  enter

Find Classes  
 Class Search  
 My Planner

Select	Class	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	<a href="#">CHEM 109-01 (3380)</a>	MoWeFr 2:10PM - 3:00PM Fr 3:40PM - 4:30PM	Hannan 105 Hannan 106	G. Miller	3.00	<input checked="" type="radio"/>
<input type="checkbox"/>	<a href="#">CHEM 119-01 (3381)</a>	We 3:10PM - 4:00PM We 4:00PM - 6:00PM	Maloney 175 No Classroom Assigned	G. Miller	1.00	<input checked="" type="radio"/>

for selected:    delete    validate    enroll

5. Now you have both the lecture class (Chem 109) and the appropriate "co-curricular" lab (Chem 119) in your shopping cart.